

How to Register:

Start by reading the Handbook and class descriptions. Make sure CCHC is a good fit for your family. You are also welcome to sit in on and observe classes.

Pick up or print out registration forms. You will need one “Registration Contract” and one “Permission to Treat” per family and one “Registration Form” with the classes listed per child (including babies). Fill these out completely. Make sure you check a box for every hour. If you will not be coming to CCHC for one or more class hours, please check the “Off Campus” box. Write a check to CCHC or pay cash for the registration fee. For fall 2008 on-time registration is \$25 and late (after May 21) is \$35.

Go to the table and **find the envelopes** with your child(ren)’s classes. Write their name on the envelope and put the class fee (cash or check) into the envelope. Please write checks to the teacher. Put cash in a small envelope, seal it and label with child’s name. Payment for all classes is due when you register. If you need to make special arrangements, please deal directly with the teacher(s).

When you get home, make sure you write co-op dates on your calendar—including Orientation September 17 and first day of classes September 24—and write the Trac phone number someplace where you’ll be able to find it. Then program it into your cell phone. (509) 881-0719. Make sure you call if you’ll be absent, or even if you’re running late in the morning.

That’s it! Thanks for joining CCHC. We look forward to working with you.